

## Abstract Submission: Instructions

**The submission deadline is Sunday, Mar 18, 2018.**

### Abstract Guidelines

- Abstract must be prepared in Microsoft Word (Microsoft Word 2010 or later) and fit within the abstract template provided (MS-word file).
- The maximum length of abstract is ONE page including tables, graphs, and figures\*.  
\*Color figures and photographs are acceptable, but they will be printed in black-and-white in the abstract-booklet.
- All abstracts must be submitted electronically by email (See below; Abstract Submission). Please note that abstract submissions are accepted only in the MS-Word format with maximum file size of 2 megabyte. Abstracts submitted via fax or postal mail will not be accepted.
- All Abstracts will be published in the abstract booklet (and an electronic media after the meeting) exactly as they are submitted; there will be no opportunity for amendments after submission. Please check for correctness of spelling and grammar in advance of submission.
- The 91<sup>th</sup> meeting Organize Community reserves the right to decide on the final form of presentation, which implies that final assignment to an oral or a poster presentation might not be consistent with the expressed preference of the submitter.
- For more information, visit the conference web page at:  
<http://jtca.umin.jp/meet/y2018/index.html>
- If you have any questions, please send an email to [jtca-office@umin.ac.jp](mailto:jtca-office@umin.ac.jp).

### Abstract Submission

STEP1. Complete to make your ABSTRACT manuscript according to the guideline, and save as 'JTCA91-{Session Code}-{First Author's Name}\*.docx.

\* {First Author's Name}: Please write first name in initial and last name  
in full spelling.  
Ex) {Y\_Nakamura}

STEP2. Please enter information on the web page of the following address and upload your ABSTRACT file (MS-Word only).

<http://jtca.umin.jp/meet/y2018/endai.html>